



Who we are

Wolvercote Young People's Club (WYPC) trading as Wolvercote Hub is a community organisation based in Oxford. We are committed to protecting your personal data and respecting your privacy.

What data we collect

We may collect:

- Names and contact details (e.g. email, phone number)
- Information submitted through contact or booking forms
- Membership and registration information
- Donation details (where applicable)
- Website usage data (e.g. cookies, analytics)

How we use your data

We use personal data to:

- Respond to enquiries
- Manage youth club membership and activities
- Ensure safety and wellbeing (including medical needs)
- Process bookings for use of our premises
- Manage donations and fundraising
- Communicate about relevant activities and events

Children's & vulnerable adults data

As an organization working with, or hosting, children, young people and vulnerable adults, we take extra care when handling these peoples' data.

- Information is usually provided by parents/carers
- We only collect what is necessary
- Safeguarding is always our priority

We may share information without consent if required to protect a child.

Legal basis for processing

We process personal data under UK GDPR and the Data Protection Act 2018 using:

- Consent (e.g. photos, marketing)
- Legal obligation (e.g. safeguarding, health & safety)
- Legitimate interests (e.g. running the club and communicating with members)

Wolvercote Hub

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How we share your data



We do not routinely share your data outside the organization. However, we may share data where necessary:

- For safeguarding purposes
- To comply with legal obligations
- With emergency services

We will only share the minimum information required.

How we store your data

Your data is stored securely:

- In password-protected systems (e.g. Online Club Manager)
- In secure paper records where necessary
- With access limited to authorised staff

How long we keep your data

We only keep personal data as long as necessary. For example:

- Membership records: up to 3 years after last contact
- Safeguarding records: until age 25
- Financial records: up to 6 years

Your rights

You have rights over your personal data, including:

- Access to your data
- Correction of inaccurate data
- Deletion of your data
- Withdrawal of consent

To exercise your rights, contact us at admin@wolvercotehub.uk

You also have the right to complain to the Information Commissioner's Office (ICO).

Contact us

If you have any questions about this notice or your data, please contact:

Wolvercote Young People's Club Ltd

Email: admin@wolvercotehub.uk

Wolvercote Hub
Website Privacy Notice 2026
Updates to this notice

We may update this Privacy Notice from time to time.
The latest version will always be available on our website.

Approved by:

Date: April 2026

